

Digital Citizenship

Dr. Gordon Higgins School – Electronic Networkable Devices and Network User Agreement

Access

Electronic networkable devices and network access require teacher permission and supervision. Printing student work is permitted with staff permission. All students are eligible to receive a CBE e-mail account. By utilizing the school's computers and / or the network, the following agreement is accepted.

Acceptable Use of Electronic Information Resources

The privilege to use devices and / networks is dependent on the level of responsibility shown by individual students. It is our intent to have all students access these tools for learning on an ongoing basis. At this point, the permitted tools are laptops and Ipods only. 3G Smartphones i.e. iPhones will only be permitted if they access the school network. All other devices (cell phones) are not permitted. As technology evolves, we will re-evaluate the restrictions. The following acts and prohibited sites constitute inappropriate use and may endanger students, and/or possibly damage the network, hardware, and/or software

Students are encouraged to use technology to:

- Access, critically assess, and communicate information and understanding
- Seek alternative viewpoints
- Collaborate during inquiry
- Construct personal knowledge and meaning
- Demonstrate understandings
- Organize and manipulate data
- Interact with others
- Make cross-curricular connections

Prohibited acts include

- Use of someone else's CBE account or access to network
- Sharing their own personal device with anyone
- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting, or attacking another person or their reputation
- Trespassing in other people's folders, work, or files
- Accessing, posting, sending or downloading of inappropriate material
- Assuming the identity of another person to gain information
- Viewing web pages through a proxy server
- Running an application/program from a memory stick/jump drive
- In any way moving, or opening hardware or computer accessories
- Any attempt and/or threat to harm a person
- Plagiarism of online content
- Posting, publishing, circulating or distributing personal information (including pictures) about oneself or others without the supervision and consent of a staff member
- Sharing of usernames and passwords for other people to use
- Use of technology or the network to access sites / software not approved by staff

- Using technology during exams
- Listening to music/videos during instruction
- Texting and gaming during classes

Students must respect intellectual property and adhere to copyright, software piracy and fair dealing laws associated with learning technologies.

Prohibited Sites include

- Vulgar or lewd depiction of the human body
- Any content publicly labelled for adults
- Violent acts
- Online gambling
- Sites that encourage the use of illicit or illegal drugs, tobacco, or alcohol
- Sites that advocate violence or hatred against an identifiable group i.e. race, religion, gender, disabilities, age, colour, sexual orientation, etc.
- Sites promoting criminal activity

School Disclaimer

- The school is not responsible for loss, damage, or theft of student property, including electronic devices.
- The school will not provide technical support for students' devices.
- Devices can only be brought into the classroom when deemed appropriate by the teacher
- Devices can only be used for educational purposes
- Misuse will be determined by staff/administration
- Digital Citizenship is a shared responsibility between students, parents and school
- Parents are expected to support and promote the Dr. Gordon Higgins Acceptable Use Policy, and students are expected to abide by it.

Cell Phones at Dr. Gordon Higgins School

Away for the Day...

New and Important

In response to the successful reduction of distractions posed by PEDs/cell phones to students during the school day, Dr. Gordon Higgins staff have updated and expanded our cell phone and PED policy for the 2022-23 school year. **PEDs/Cell phones devices can only be used outside of school-time unless :**

1. Teachers have requested PEDs be brought to a specific class for an educational purpose.
2. Students in Gr. 7-8-9 choose to leave CBE property at lunch to access their device. Students are still permitted to bring their devices to school but are expected to secure them in their lockers for the duration of the school day unless they meet one of the two exceptions to the policy listed above.

If a student is found to be in violation of the PEDs/Cell phone policy

1. The device will be removed from the student and held in the office for the duration of the day. The student's device, name, and date will be recorded and the student can retrieve their device at the end of the day.

2. Following the third infraction the school will inform the student's family of the infraction and the device will only be surrendered to a legal guardian.

When in use, PEDs/cell phones must be used according to the Dr. Gordon Higgins Acceptable Use Policy as stated below

A personal cell phone or PED are not required for student success at Dr. Gordon Higgins School. "Go, Hawks!"

Personal cell phones & PED cannot be used during school hours except for during lunch hour provided that the student leaves CBE property. During class time, without prior arrangement with the Principal or a teacher, cell phones & PED must be stored in the student's locker.

Non-compliance with these instructions will result in confiscation of the student's cell phone or PED.

Digital Citizenship at the CBE

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. Our school has a Digital Citizenship Plan that is updated annually, addressing how we work to build a community where we live and work together as digital citizens.

Visit the CBE website to learn more about [how we support students to develop online safety skills and be good digital citizens.](#)

Last modified on Tuesday, August 30, 2022